**JOB DESCRIPTION**

**Job Title: Learning Support Worker**

**Reporting to: Teaching Assistant**

**Location: Craig Y Parc School/Floret View**

At Ambito, we believe everyone should have the opportunity to live a healthy, active and fulfilling life, regardless of their background or disability. The aim of our services is to provide a safe and stimulating environment for adults, young people and children.

**Job scope:**

Working with disabled children, young people and adults, which may be in their homes, educational settings and the wider community, to support a high quality personalised service.

**Job Responsibilities:**

* To work seamlessly across department or team boundaries in a collaborative and constructive manner to implement Ambito’s strategic direction.
* To work in a person-centred way, demonstrating a commitment to customer service excellence and delivering against the requirements of Ambito’s quality framework.
* To work within Ambito’s policies and procedures at all times.
* To support students to achieve positive outcomes and to enable them to participate as full and active citizens in their local community. This may include maintaining social networks and supporting the individual to access education, employment or social activity such as visits to clubs, pubs, restaurants, shops etc.
* To enable students to pursue their hobbies and interests, supporting them on a one to one basis or in group based activities, alone or with other Ambito staff and volunteers if required.
* To maintain records for each individual and to provide support with creating and regularly updating individuals care and support plans so they remain meaningful and accessible.
* To involve and consult with the individual regarding any risk assessments that affect their choices and lifestyle, and ensure risk assessments promote an active and meaningful life that presents challenge.
* To safeguard the health, well-being and safety of disabled children, young people and adults and if concerns arise, to immediately report these concerns in line with Ambito’s policies and procedures.
* To provide personal care & support in accordance with the individual’s needs and preferences as stated in their care and support plan, in a manner which demonstrates dignity and respect at all times. This may involve all aspects of intimate personal care. You may be required to undertake delegated healthcare tasks which include the administration of medication.
* To contribute towards capacity assessments and best interest decisions.
* To provide support which ensures individuals spiritual, cultural and religious choices are met and that they have the opportunity to participate in and access community facilities.
* To support the involvement of volunteers within the service.
* To work appropriately and effectively with other external agencies, family members, friends and advocates.
* To communicate at all times in a polite and professional manner and in a way that’s acceptable.
* To actively participate in all mandatory training and in regular staff supervision and development processes in line with Ambito’s policies and procedures
* To undertake any other tasks, duties or projects of this post and as directed by the designated line manager.
* To work alongside the teacher to support the delivery of the curriculum through planned lessons and activities.
* To assist the teacher in the planning, implementation and evaluation of individual pupil educational plans.
* To be able to write and maintain records and documentation
* To assist in the implementation of individual pupil care plans to include mealtime and personal care routines.
* To be able to work as a team member and autonomously within a range of settings
* To demonstrate an aptitude for working with disabled people
* To work alongside the therapists to support the delivery of the young person’s therapy programmes.
* Any other reasonable tasks as directed by your line manager

This job description should not be seen as all encompassing, and the post holder will be expected to undertake any other responsibilities appropriate to the post as identified by the company.

**Person Specification**

**Our Core Values**

* We are **Supportive** by promoting opportunities for everyone so they can reach their full potential
* We are very **Ambitious** to provide the best possible outcomes for the people who use our services
* We are **Loyal** because we put the people that we support and our staff at the centre of everything we do, and we deliver on our promises. We also are committed to ensuring that our services are meeting the needs of all stakeholders
* We are **Unique** because we are ambitious and innovative about the diversity of the services that we provide without compromising quality
* We are **Transparent** by being open, honest and fostering a culture of mutual respect. We promote a culture where we learn by our experiences and we are committed to doing things better and setting the highest standards in what we do
* We are **Engaging** because we work in partnership with the people that we support, our staff and all our stakeholders
* We **encourage** everyone to experience a Meaningful life by being aspirational and by offering opportunities

**Knowledge, Skills and Experience**

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| **Area** | **Essential** | **Desirable** | **Evidence** |
| Experience | Range of experience in a similar role |  | Application Form  Interview  References |
| Skills/Knowledge | G.C.S.E qualifications  Demonstrate an ability to communicate effectively with the full range of students and colleagues at all levels within the service.  Escalate problems and follow guidance on the appropriate resolution. | Knowledge of and ability to use BSL or Makaton an advantage | Application Form  Interview |
| Personal Qualities | The ability to use own initiative and be adaptable and willing to accept changing priorities  To be reliable, flexible and motivated |  | Interview |
| Other | Have a non-judgmental approach |  | Application  Interview |